

**\*\*\*GOVERNOR'S EXECUTIVE ORDER N-25-20\*\*\*  
\*\*RE CORONAVIRUS COVID-19\*\***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.**

**MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY AT THE APRIL 22, 2021 MEETING VIA LIVESTREAM. THE LINK(S) WILL BE PROVIDE 24 HOURS PRIOR TO THE MEETING. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA WILL BE TAKEN VIA LIVESTREAM AT THE TIME INDICATED ON THE AGENDA. PUBLIC COMMENT ON SPECIFIC ITEMS ON THE AGENDA WILL BE TAKEN DURING THE TIME THAT ITEM IS DISCUSSED.**

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*John Paff, President*

*Brian Swanson, Clerk*

*Cristy Dawson*

*Carolyn Swanson*

*Gabriella Giraldo, Student Representative*

**DATE:** Thursday, April 22, 2021

**TIME:** 5:30 p.m. Closed Session  
6:30 p.m. Open Session

**LOCATION:** **VIRTUAL MEETING**

Join Zoom Meeting

<https://pgusd.zoom.us/j/81744984336?pwd=b3hGcTQ5eUpVUlhTZlV1M1lzakl2Zz09>

Meeting ID: 817 4498 4336

Passcode: 371200

One tap mobile

+16699006833,,81744984336#,,, \*371200# US (San Jose)

+12532158782,,81744984336#,,, \*371200# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 817 4498 4336

Passcode: 371200

Find your local number: <https://pgusd.zoom.us/u/kcy7muPLCt>

Pacific Grove Unified School District Office  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

## **AGENDA AND ORDER OF BUSINESS**

### **I. OPENING BUSINESS**

A. Call to Order

B. Roll Call

C. Adoption of Agenda

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

### **II. CLOSED SESSION**

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2020-21 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2020-21 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9 (1 case)  
Name of Case: Austin v. John Doe Monterey County Superior Court Case No. 20CV001686
4. Conference with Legal Counsel Regarding Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (1 case)
5. Superintendent Goals and Evaluation

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2020-21 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2020-21 [Government Code § 3549.1 (d)]
3. Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9  
Name of Case: Austin v. John Doe Monterey County Superior Court Case No. 20CV001686
4. Conference with Legal Counsel Regarding Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (1 case)
5. Superintendent Goals and Evaluation

B. Pledge of Allegiance

**IV. PRESENTATION**

Pacific Grove High School Leadership Teacher Larry Haggquist and students update the Board on their work welcoming new students to the school.

**V. COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

**VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

## VII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of April 1, 2021 Board Meeting 9  
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #17 16  
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #17.
- C. Classified Assignment Order #17 18  
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #17.
- D. Acceptance of Donations 21  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- E. Cash Receipts Report No. 4 22  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent For Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- F. Revolving Cash Report No. 2 24  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- G. Warrant Schedule No. 630 26  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- H. Contract for Services with Muralist Bryan Gage at Pacific Grove High School 28  
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the Contract for Services with Muralist Bryan Gage at Pacific Grove High School.
- I. Forest Grove Elementary School Site Handbook 31  
Recommendation: (Buck Roggeman, Forest Grove Elementary School Principal) The District Administration recommends the Board review and approve the Forest Grove Elementary School site handbook for the 2021-22 school year.

- J. Pacific Grove Middle School Site Handbook 61  
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the Pacific Grove Middle School site handbook for the 2021-22 school year.
- K. Pacific Grove High School Site Handbook 108  
Recommendation: (Lito Garcia, Pacific Grove High School Assistant Principal) The District Administration recommends the Board review and approve the Pacific Grove High School site handbook for the 2021-22 school year.
- L. Pacific Grove Community High School Site Handbook 160  
Recommendation: (Lito Garcia, Community High School Principal) The District Administration recommends the Board review and approve the Pacific Grove Community High School site handbook for the 2021-22 school year.
- M. Pacific Grove Adult Education Site Handbook 190  
Recommendation: (Barbara Martinez, Pacific Grove Adult Education Principal) The District Administration recommends the Board review and approve the Pacific Grove Adult Education site handbook for the 2021-22 school year.
- N. Online Subscription with DocuSign Electronic Signature Services 220  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review and approve use of the online signature services of DocuSign, district wide.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

**VIII. PUBLIC HEARING I/ ACTION/DICUSSION ITEM A**

- A. Public Hearing of California School Employees Association Sunshine List for 2020-21 222  
Public Hearing – Initial Proposal for Negotiations Submitted by the California School Employees Association with the Pacific Grove Unified School District Board of Education for the 2020-21 school year.

Open Public Hearing \_\_\_\_\_ Close Public Hearing \_\_\_\_\_

- A. Approval of California School Employees Association Sunshine List, 2020-21 225  
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the sunshine topics for the 2020-21 California School Employees Association (CSEA) negotiations.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

**IX. PUBLIC HEARING II/ ACTION/DICUSSION ITEM B**

- B. Public Hearing of Pacific Grove Unified School District Classified Negotiations Sunshine Topics for 2020-21 228  
Public Hearing – Initial Proposal for Negotiations Submitted by the Pacific Grove Unified School District Board of Education with the California School Employees Association for the 2020-21 school year.

Open Public Hearing \_\_\_\_\_ Close Public Hearing \_\_\_\_\_

- B. Approval of Pacific Grove Unified School District Classified Negotiations Sunshine Topics for 2020-21 230  
Recommendation: (Billie Mankey, Director II Human Resources) The Administration recommends that the Board hold a public hearing of the Pacific Grove Unified School District Classified negotiations sunshine topics for 2020-21.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

**X. ACTION/DISCUSSION**

- C. District Update on Response to COVID-19 232  
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board receive information regarding District response to COVID-19, and provide direction to Administration.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- D. Adoption of Resolution No. 1069: Intent to Initiate a Transition from At-Large to By-Trustee Area Elections Commencing with the 2022 Board Election 233  
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and adopt Resolution No. 1069: Intent to Initiate a Transition from At-Large to By-Trustee Area Elections Commencing with the 2022 Board Election.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- E. Resolution No. 1070 Regarding Vacancy on the Board of Education and Provisional Appointment Process 237  
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve Resolution No. 1070 Regarding Vacancy on the Board of Education and Provisional Appointment process.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- F. Revisions to Board Policy and Regulation 2365 Recording 243  
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review the recently adopted Board Policy and Regulation 2365 Recording, and provide direction on revisions, if needed.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- G. Approval of Contract for Service with AMS.net, Inc for Installation of Paging, Bell, and Clock System at Pacific Grove High School 246  
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with AMS.Net, Inc. for installation of paging, bell and clock system at Pacific Grove High School.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- H. Contract for Services with FieldTurf for Pacific Grove High School Stadium Field and Track Replacement 264  
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with FieldTurf for the Pacific Grove High School stadium field and track replacement.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- I. Contract for Services with IMS. Inc. 283  
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with IMS, Inc. for the installation of Pelican Wireless Thermostats at Robert Down Elementary School, Pacific Grove Middle School and Pacific Grove High School.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- J. Board Calendar/Future Meetings 300  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ B. Swanson \_\_\_ Dawson\_\_\_ C. Swanson \_\_\_ Walton \_\_\_

**XI. INFORMATION/DISCUSSION**

- A. Review COVID-19 Relief Funding for K-12 Education 304  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review the attached COVID-19 Relief Funding for K-12 Education.

Board Direction: \_\_\_\_\_

- B. Future Agenda Items 314  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added April 1, 2021: Resolution No. 1068 Supporting People of Asian Ancestry and Condemning Harassment, Violence and Hatred Toward People of Asian Descent (May 6, 2021)
- Added February 18, 2021: Board requested final review of Governance Handbook (Spring 2021)
- Added February 18, 2021: Board requested a review of grading policies (Spring 2021)
- Added February 18, 2021: A member of the public requested a discussion to explore realignment of 6th graders to the elementary level (Spring 2021)
- Board requested a renewed discussion about District solar panels (May 20, 2021)
- Added April 1, 2021: Board requested a review of the nondiscrimination policy (June 2021)
- Added February 4, 2021: Return of affordable housing at a later date when more information becomes available (Fall 2021)
- Added March 4, 2021: A Board member requested a study about making ethnic studies a graduation requirement
- Added March 18, 2021: Return of Foreign Language Program (Fall 2021)

Board Direction: \_\_\_\_\_

**XII. ADJOURNMENT**

Next Board regular Board meeting: May 6, 2021 – VIRTUAL